

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.
 Region/Locality: Southeast Region
 Period: 1 February 2003 - 28 February 2003

Activity Report		
Task	Hours This Period	Comments
Active Tasks		
Project Reporting / Status Review	14.25	
1. WSB monthly report.	8.25	
2. Contacted LEC and vendors for status of equipment installations. Advised region PSAPs.	6.00	See comments in Issues / Accomplishments.
LEC / WSP Contact & Coordination	16.75	
1. Follow up contact with Verizon LEC regarding rehome of Emporia Rockwell switch to new tandems.	2.00	Not all PSAPs rehomed yet. LEC cites Rockwell proprietary CPE still in place at PSAPs, are switch dependent.
2. Drafted Phase II request letters for all carriers for Southampton County.	1.75	
3. Coordinated testing for City of Franklin with Alltel.	1.00	
4. Requested by City of Emporia to complete and submit T-Mobile Phase I questionnaire.	2.00	
5. Contacted LEC for status of implementation projects in region.	2.00	
6. Completed and submitted Phase II questionnaires from multiple carriers for City of Emporia, City of Franklin, and Southampton County.	8.00	
PSAP Strategic Planning	5.00	
1. Planning meeting with LRK staff.	3.00	
2. Contact and confirmation with Verizon LEC about Emporia Rockwell switch.	2.00	As noted above.
Map / CAD Assessment	6.00	
1. Requested by Southampton County to assist with the review of MSAG Data Consultants mapping upgrade invoice and equipment specs.	3.00	Invoice submitted after negotiations had increased costs for hardware and maintenance. Resolved. 2004 funding request to be revised.
2. Requested by City of Emporia to resolve installation problem with VGIN orthophotography data.	2.00	1) No in-house staff capable of performing installation. 2) VGIN data formatted in state plane, lat/lon is needed.
3. Requested by Greenville County to contact USS CAD to answer equipment/interface questions.	1.00	

Training				4.00	
1. While on site with PSAP's, work to explain to telecommunicators how to handle Phase I and Phase II calls as well as emphasizing differences of screens/data offered by carriers.				4.00	Previously submitted position papers to WSB. Important issue needing resolution as standardization is key to call handling processing and efficiency.
TOTAL HOURS				46.00	
Completed Tasks					
PSAP Assessments	Region				
Issues of Importance / Accomplishments					
A. LEC / WSP Contact & Coordination					
1. No outstanding LEC issues regarding equipment with City of Emporia, City of Franklin, or Southampton County. All three PSAPs rehomed to new switch.					
2. Greensville County - CPE ordered, enroute to LEC warehouse. County needs to build new equipment room before installation can occur.					
3. Surry County - County must clear equipment room to accommodate CPE backroom equipment.					
4. Sussex County - County has not yet signed CPE contract. LEC waiting to order CPE pending contract.					
5. Isle of Wight County - County needs to prepare temporary 9-1-1/dispatch room, remove old furniture, and install new furniture before new CPE can be installed.					
B. Verizon LEC tested Phase II with Isle of Wight County on 02/25/03. Unknown why this took place as LRK not involved. Question why testing took place as it is common knowledge that County, and other PSAPs in region, are still on Rockwell switch and use proprietary, non-compliant CPE.					